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Ontario Department of Education

# Special Departmental Grants

## Agriculture

Public and Separate Schools

1934



ISSUED BY AUTHORITY OF  
THE MINISTER OF EDUCATION

## NOTE

This circular contains the Regulations for the payment of the special Departmental Grants to School Boards and teachers for the teaching of Agriculture in Public and Separate Schools as printed in Circular 56. The sections of this circular, Nos. 1 and 2, correspond to Sections Nos. 12 and 13 respectively of Circular 56.

## AGRICULTURE AND HORTICULTURE

1.—(1) (a) A Board that provides and maintains satisfactorily to the Minister throughout the year a course of instruction in Nature Study and in Elementary Agriculture and Horticulture shall be entitled to special grants as given in the Schedules below, *i.e.*, (1) a fixed grant for maintaining instruction in Agriculture and Horticulture. (2) a refund of expenditure made for the purposes outlined in Section 13.

NOTE.—When changes of teachers occur in ungraded schools, Boards must advertise for a teacher holding a certificate in Agriculture in order to insure continuance of the fixed grant.

(b) To the teacher whose work is reported as satisfactory by the Public or Separate School Inspector, the Minister will pay, in addition to the salary paid by the Board, an additional grant as specified below.

(2) (a) Schools intending to undertake the work for the first time, at the beginning of the school year, and thus qualify for the annual grants, must notify the Public or Separate School Inspector within two weeks after commencement of the work. The work may be begun in September or January. The Inspector shall include in the annual report for each school, a statement of the date on which the work was begun.

(b) The teacher shall inspect the pupils' home gardens at least once each half year, and in the case of each pupil, he shall prepare a report to be submitted to the Inspector at his half-yearly visits.

(3) The time allotted to the work on the time-table of the school shall be definitely stated, shall amount to at least one hour a week during the year, and shall be satisfactory to the Inspector. Additional provision for practical work may be made before or after the regular school hours or on Saturdays.

(4) (a) The teachers shall keep a record as indicated on the special form provided by the Department, of the work carried on in the garden and the instruction given in the school. These records shall be inspected by the Public or Separate School Inspector on his visits to the school, and shall be forwarded by the teacher as a report to the Minister through the aforesaid Inspector. No grants will be paid to either Boards or teachers unless this report is sent in.

(b) The pupils shall keep records systematically in special agricultural note books or garden journals of the instruction given and the practical work carried on in their school and home gardens. These records shall be submitted for the approval of the Inspector.

(5) The accounts for the work in Agriculture shall be kept separately from the general school expenditure, and a financial statement shall be submitted, on the special form provided by the Department, by the Secretary to the Minister through the Public or Separate School Inspector at the end of the school year in June. The totals of the receipts and expenditures shall, however, also be included in the General Financial Statement of the Board to the Department of Education. No grants will be paid to a school until these reports are received.

(6) These grants shall be apportioned for the school year and reports shall be required from both teachers and Boards at the close of the term in June. These reports endorsed by the teacher are to be transmitted to the Department of Education through the local Inspector on or before July 10th.

(7) (a) The grants payable to Boards and teachers of ungraded schools (schools with one teacher) and graded schools (schools with more than one teacher), with the main requirements for earning these grants, are set forth in the following schedules and regulations:

I. SCHEDULE OF GRANTS FOR RURAL AND URBAN UNGRADED SCHOOLS  
Forms III and IV

Requirements	Where the teacher holds a first class or second class certificate but is not certificated in Agriculture.			*Where the teacher holds an Elementary certificate in Agriculture and Horticulture.				
	To the Board†	To Teacher†			To Trustees	To Teacher†		
		For full year	For fall term	For winter and spring terms		For full year	For fall term	For winter and spring terms
<b>A. FIRST PLAN</b>	Fixed grant \$4.00				Fixed grant \$6.00			
<b>Instruction</b> Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.								
<b>Home Gardens</b> Home gardens or projects by pupils of Forms III and IV supervised by the teacher.	Not exceeding \$15.00	\$10.00	\$4.00	\$6.00	Not exceeding \$25.00	\$30.00	\$12.00	\$18.00
<b>School Grounds</b> Well kept grass and flower plots borders, etc., at school for beautifying grounds and for instructional purposes.								
<b>B. SECOND PLAN</b>	Fixed grant \$6.00				Fixed grant \$8.00			
<b>Instruction</b> Instruction throughout the whole year to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.								
<b>School Gardens</b> (1) A pupils' school farm or school garden at or near the school, having at least six square rods for experimental and observation plots of vegetables or farm crops and contributing to the school fair. (2) For other pupils of Forms III and IV not represented in the work on the six square rods, either additional plots in the school garden, or gardens or projects at home, supervised by the teacher.	Not exceeding \$20.00	\$15.00	\$6.00	\$9.00	Not exceeding \$35.00	\$40.00	\$16.00	\$24.00
<b>School Grounds</b> Well-kept grass and flower plots, borders, etc., for beautifying grounds and for instructional purposes.								

\*This includes teachers who have taken Part I of the course by attendance at a Summer Session and who complete the course by taking Part II at the following Summer Session.

†(1) On the recommendation of the local Inspector, approved by the Departmental Inspector, the grants to Boards and teachers in the districts and the poorer parts of the counties may, in each case, be one-half greater than those provided in the above schedule.

(2) When the teacher holds an Intermediate certificate in Agriculture, the grant, in addition to his salary, shall be one-quarter more than that specified in the above schedule for the holder of an Elementary certificate. This clause applies also to graded schools.

(3) When Form V is taken as a separate class in an ungraded school, but the Regulations for Lower School Courses cannot be met, the Minister will pay to the Board and the teacher, an amount not exceeding one-half the amount payable for Forms III and IV, on the report and recommendation of the local Inspector approved by the Departmental Inspector of Agriculture and Horticulture.

**II. SCHEDULE OF GRANTS FOR RURAL AND URBAN GRADED SCHOOLS**  
**Forms III and IV**

Requirements	*Where the teacher is certificated in Agriculture.			
	To the Board	To the Teacher		
		For full year	For fall term	For winter and spring terms
<b>A. FIRST PLAN</b>				
<b>Instruction</b>				
Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.	\$25.00 for each class taken separately not exceeding \$100.00 for each School.	\$25.00	\$10.00	\$15.00
<b>Home Gardens</b>				
Home gardens or home projects supervised by the teacher.				
<b>B. SECOND PLAN</b>				
<b>Instruction</b>				
Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.	Fixed grant \$6.00  \$25.00 for each class taken separately not exceeding \$150.00 for each School.	\$40.00	\$16.00	\$24.00
<b>School Gardens</b>				
A pupil's school garden at or in conjunction with the School, having at least six square rods for experimental and observation plots of vegetables or farm crops for each class.				

\*This includes teachers who have taken Part I of the course by attendance at a Summer Session and who complete the course by taking Part II at the following Summer Session.

**FORM V**

When a Board maintains the course prescribed for the Fifth Form, the Minister will pay, on the same conditions, the same grants as are payable for Lower School courses in agriculture and horticulture in the High and Continuation Schools. For particulars, see the Regulations of these Schools.

When, however, Form V is taken as a separate class in graded schools, but the Regulations for Lower School courses in High and Continuation Schools cannot be met, the Minister will pay a grant to the Board and teacher for work in Form V on the same basis as that for Form III and Form IV, on the report and recommendation of the local Inspector, approved by the Departmental Inspector of Elementary Agriculture and Horticulture.

(b) Where in a graded school the work is taken in more than one room, the grants for teaching shall be as follows: A. First plan. 2 rooms \$46; 3 rooms \$66; 4 rooms \$84; 5 or more rooms \$100.00. B. Second plan. 2 rooms \$70; 3 rooms \$90; 4 rooms \$100; 5 or more rooms \$115.00.

(c) When more than one teacher teaches the work in a graded school, the above amounts will be divided among such teachers on the basis of the number of classes taught by each. A consolidated school shall be regarded as a rural graded or ungraded school, in the apportionment of grants to the Board and teachers for the teaching of Agriculture.

(d) When the work is commenced under a teacher without a certificate in Agriculture and during the year comes under the charge of a teacher with a certificate, the grant payable to the Board for that year will be that one to which it was entitled at the time the work was commenced.

(e) When an equipment on which the Departmental grant has been paid to its full value remains unused for two years, the Minister may direct the transfer of said equipment to one of the other schools of the Province.

2. The expenditures for which grants may be claimed are as follows: the purchase of agricultural or horticultural books and charts (not nature study charts) or for subscriptions to agricultural or horticultural journals for the school library; the purchase of equipment for instruction in the class room such as, a Babcock milk tester, magnifying glasses, apparatus for simple soil studies and other topics given in the course of studies; for rental of additional land for gardens; for preparing, manuring, or fencing of the garden; for over-seeing and caring for the garden through the summer holidays, for the improvement of the school grounds by the planting of trees, shrubs or perennials; for buying tools for use in the garden or in making simple appliances needed in the class room or garden work; for the provision of seeds, bulbs, labels, garden hose, window boxes, hot beds, cold frames, grass clippers, lawn mower, etc., for use at the school; for purchase of seeds for home gardens and for materials in preparing exhibits and for other expenses connected with the School Fair, exclusive of transportation.



